

GIRO is a convenient, cashless mode of payment. To help you better understand the GIRO payment method, here are some answers to the most frequently raised questions.

1. How do I get started?

Complete this GIRO application form, amendments to be countersigned by applicant and use correction fluid/tape are not allowed, please mail the original copy back to us at:

ComfortDelGro Rent-A-Car Pte Ltd
205 Braddell Road
Singapore 579701
Attn : Accounts Receivable Dept

2. How long do I need to wait before my GIRO arrangement is effective?

Continue paying by credit card/cheque or standing order for all your bills until your GIRO arrangement is effected, which takes at most 21-30 working days. We will notify you through email once your GIRO application is successful.

We are pleased to provide our bank details as follows if you prefer **Standing Order Instructions** :-

Company : **COMFORTDELGRO RENT-A-CAR PTE LTD**
Bank Name : CITIBANK N.A.
Bank Address : 8 Marine View #16-01 Asia Square Tower 1 Singapore 018960
Account No. : 0818385005
Swift code : CITISGSG
Swift BIC : CITISGSGXXX

Please email payment advice to accounts@cdgrentacar.com.sg

3. Can I arrange for another party to effect the GIRO arrangement through his/her bank account or pay for another party?

Yes, you can by stating his/her name and address, and the customer/account number on the GIRO form.

4. When will the GIRO deduction be made?

A deduction will only be made from your bank account on the **10th** of each month. The amount deducted will be reflected in your bank statement.

5. What happens if there are insufficient funds in my bank account?

Subsequent deduction on **25th** of each month. However, you should still maintain sufficient funds in your bank account for the subsequent due date. Please note that **some banks do charge a service fee for unsuccessful GIRO deduction due to insufficient funds.**